



Party Planning

Hospitality Service Coordination

\$2500

Designed to provide exceptional guest experiences for clubhouse rentals or in-home events, ensuring comfort & satisfaction for the host throughout the event.

- UNLIMITED EMAIL & PHONE CORRESPONDENCE FROM DATE OF HIRE
- (3) COORDINATORS TO EXECUTE EVENT SERVICE DETAILS FOR UP TO **8 HOURS**, DAY OF.
- INCLUDES LOGISTICS GUIDANCE, VENDOR RECOMMENDATIONS, ASSISTANCE WITH SET UP OF EVENT SPACE, CREATION OF DETAILED TIMELINE, & ON-SITE EVENT SERVICE EXECUTION, DAY OF.

Just a lil Bit

\$1850*

A basic execution of day-of client service support; this package provides assistance during their event, specifically designed for clients who don't mind participating in the set up & clean up of the event.

- PRELIMINARY PHONE OR IN-PERSON MEETING TO OUTLINE A **6-HOUR** PROJECT SCOPE WITH CLIENT; UP TO 2 ADDT'L MEETINGS WITH CLIENT PRIOR TO EVENT.
- (3) COORDINATORS TO EXECUTE LIGHT ORGANIZATION OF EVENT DETAILS FOR UP TO 6 HOURS, DAY OF.
- SERVICE INCLUDES ASSISTANCE WITH SET UP OF CLIENT'S DIY DECOR, VENDOR REFERRALS, THEME DESIGN DEVELOPMENT, LOGISTICS GUIDANCE, & ON-SITE EVENT SERVICE EXECUTION, DAY OF.

*PRICING STARTS AT \$1850 DEPENDING ON EVENT SIZE, COMPLEXITY, & CUSTOMIZATION.



Party Planning cont.

Milestone Celebrations

\$2500* Tailored for clients celebrating significant life milestones such as birthdays, anniversaries, graduations, retirements, & showers.

- UNLIMITED EMAIL & PHONE CORRESPONDENCE FROM DATE OF HIRE.
- (3) COORDINATORS TO EXECUTE EVENT SERVICE DETAILS FOR UP TO **8 HOURS**, DAY OF.
- SERVICES INCLUDE THEME DEVELOPMENT, VENUE SELECTION, DÉCOR ARRANGEMENT, VENDOR REFERRALS, ENTERTAINMENT COORDINATION, GUEST LIST MANAGEMENT, & ON-SITE EVENT SUPERVISION.

*PRICING STARTS AT \$2500 DEPENDING ON EVENT SIZE, COMPLEXITY, & SERVICE CUSTOMIZATION.